Faculty of Science

School of Psychology

Graduate Certificate in Child Development (7419)
GUIDE

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Contents

PROGRAM AT A GLANCE

Award Name: Graduate Certificate in Child Development

Abbreviated Award Name: GCChildDev

Program Code: 7419

Program Type: Postgraduate Coursework

Delivery Mode: Online

Duration: 1 year part-time

Number of Courses:

PROGRAM DESCRIPTION

Psychology is a discipline of both scientific research and applied practice. As a science, psychology is concerned with the study of behavior and its underlying mental and neural processes.

The Graduate Certificate in Child Development will provide students with knowledge of psychological

Students who have completed courses equivalent to PSYC5111, PSYC5112 and/or PSYC5113 as a part of prior degree within 7 years prior to program commencement may apply for credit transfer. Students who were granted credit transfer for these courses will not be required to complete these units.

Credit transfer will not be granted for courses other than PSYC5111, PSYC5112 and PSYC5113.

Credit transfer will not be granted for courses completed more than 7 years prior to program commencement, as the content of these courses has been updated based on the current research.

Students will have a maximum of 10 years to complete the program.

Although designed to be taken as part-time study which allows for full-time employment, please note that this is an intensive program of study with expected level of engagement of 18-19 hours per week.

Students are expected to be aware of any time difference for tutorial times and assessments due dates & times (see Assessment section below).

If students are undertaking the program from overseas (outside Australia), students have the responsibility to ensure that they have stable access to the internet and are not prevented from accessing any of the online material, including library and open resources.

ENROLMENT AND PROGRESSION

Students are required to self-enrol into courses online via myUNSW prior to each hexamester (see

WITHDRAWING FROM A COURSE

You can drop your enrolled course via myUNSW until the AW Deadline (inclusive), which falls on Friday Week 6 in each hexamester. There are implications for your financial liability and academic record, depending on the timing at which you drop a course.

Please refer to the program's Key Dates and contact GCChildDev General Enquiry for any enquiry.

On or before Census Date

The Census Date is the last day to drop a course without having to pay the tuition fee and without academic penalty(d)-0.7 (r)8.1 (D)8.3 (a) 0 Tw 6 -10r(730.006 Tw 0alt)7.9 (y)-4.5 ty%2Wa0f12W22%qS#N2H14•.Xp73

STUDENT RESPONSIBILITY

The Graduate Certificate in Child Development is an intensive program. The shortened length of teaching periods (6-week hexamesters) means that students must be able to complete all components of the course in a timely manner. It is the responsily (n)mm(kya23.7 (ti)1f (n)-0.8 (n2 Tc -I)-2 (t)4a23.7 (ti0/)-2 (I)-t( )Tj

ASSESSMENTS

Students are expected to complete all assessment tasks for a course except for those specifically identified as optional. Failure to submit compulsory assessment will result in automatic failure of the course.

For each course, check the Course Outline and refer to the information uploaded by your Course Convenor in Moodle to make sure you are clear about what assessment tasks are required and when the deadline is for each.

All assessments dates and deadlines are based on Australian Eastern Standard or Daylight Time:
- x   Australian Eastern Daylight Time (AEDT) is in use from the first Sunday in October to the first Sunday in April during Daylight Saving Time (DST);
- x

Due to the intensive nature of the program, under no circumstances will an extension be given for longer than **3 working days** after the initial deadline.

If you are a student registered with UNSW Equitable Learning Services (ELS), and an Equitable Learning Plan (ELP) authorises extensions for assignment submission, you do not need to apply for Special Consideration irrespective of the weight of the assignment. **Instead, you are required to email the Course Convenor** at least one week prior to the assessment deadline to request an extension—unless the ELP specifically stipulates that you are not required to do so.

The period of extension cannot be longer than 7 working days after the initial deadline.

If you do not comply with the responsibilities indicated in your ELP, you will not be granted any adjustments. If your ELP does not include an authorisation for late ei ftlteduc4(o)-9.6 (r)-2.yLFN7t(t)sfomcia(i)-3t2 (l)-3

The circumstances must have occurred during an important study or assessment period and lasted for 3 days consecutively or a total of 5 days, or prevented you from completing an assessment on a specific due date.

Please see UNSW Special Consideration page

FINAL MARKS FOR A COURSE

Final marks for a course are calculated from the summation of component marks for a course (with weightings indicated in the Course Outline).

Students can view the final mark and grade for completed courses by viewing/downloading their Academic Statement at myUNSW.

PLAGIARISM: ESSENTIAL INFORMATION FOR AVOIDING PLAGIARISM

What is plagiarism?

Plagiarism is presenting someone else's thoughts or work as your own. It can take many forms, from not having appropriate academic referencing to deliberate cheating.

UNSW groups plagiarism into the following categories:

- **Copying:** Using the same or very similar words to the original text or idea without acknowledging the source or using quotation marks. This includes copying materials, ideas or concepts from a book, article, report or other written document, presentation, composition, artwork, design, drawing, circuitry, computer program or software, website, internet, other electronic resource, or another person's assignment, without appropriate acknowledgement.
- **Inappropriate paraphrasing:** Changing a few words and phrases while mostly retaining the original structure and/or progression of ideas of the original, and information without acknowledgement. p3 (t)-3 (h)2.f1 (e)-3 ((e)19.5 (o)4.3 (s)-1.4 (a)r)4.3a (ru)2.2ad thos0.2 (i4.3 (h)2.3 (k p)4.5 ( )10.8 (an)2.2(a)r)46

plagiarism and how to avoid it. All students are required to review the ELISE tutorial in their first term and complete the quiz, but any student can review it to improve their knowledge: http://subjectguides.library.unsw.edu.au/elise

What is Turnitin?

Turnitin is a checking database which reviews your work and compares it to an international collection of books, journals, Internet pages and other students' assignments. The database checks referencing and whether you have copied something from another student, resource, or off the Internet. Oftentimes, students are asked to submit an electronic version of their work into Turnitin, but academics can also use it to check a student's work when it is being marked. You can find out more about Turnitin here: https://www.student.unsw.edu.au/moodle/turnitin

What if plagiarism is found in my work?

If plagiarism is found in your work when you are in the introductory courses, your Course Convenor will offer you assistance to improve your academic skills. They may ask you to look at some online resources, attend the Learning Centre, or sometimes resubmit your work with the problem fixed. However more serious instances in the introductory courses, such as stealing another student's work or paying someone to do your work, may be investigated under the Student Misconduct Procedures.

Repeated plagiarism (even in the introductory courses), plagiarism in the intermediate or advanced courses, or serious instances, may also be investigated under the Student Misconduct Procedures. The penalties under the procedures can include a reduction in marks, failing a course or for the most serious matters can result in suspension from the University.

Important Notes on File-sharing Websites

There are some file-sharing websites around that specialise in buying and selling academic work to and from university students. Examples of such websites include but are not limited to:

- Course Hero
- Nexus Notes
- StudyMode
- Thinkswap

You should be aware that you would be committing plagiarism if you download a piece of work from these websites and present it as your own either whoy or partially.

If you upload your original work to these websites, and if another student downloads and presents it as their own either wholly or partially, you might be found guilty of collusion—even years after graduation.

Your work may be posted by others unbeknownst to you. The surest way to avoid putting yourself at risk is to take care to not share your work with anothe

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STUDENT COMPLAINTS AND GRIEVANCES

The School is committed to the University policy of "providing a fulfilling and rewarding learning and NV6S5 TD(ar6d

APPENDIX

Progression Rules

- x Students must complete the introductory courses (PSYC5111, PSYC5112) before proceeding to the intermediate courses (PSYC5113, PSYC5114).
- x Students must complete the intermediate courses (PSYC5113, PSYC5114) before proceeding to the advanced courses (PSYC5115, PSYC5116).
- x At each stage (introductory/intermediate/advanced), students may complete the two courses in the same stage in either order, according to what suits their individual pattern of study, subject to courses availabilities.
- x Students who have completed course/s equivalent to PSYC5111 and/or PSYC5112 and/or PSYC5113 as part of prior degree within 7 years prior to program commencement, may apply for Recognition of Prior Learning (RPL) in the online application. RPL is also known as "credit transfer" or "advanced standing".
- x Maximum enrolment in one course per hexamester.
- x Maximum time to complete the program is 10 years.
- x Students have the responsibility to self-enrol into the correct course via myUNSW prior to   prior to