on disclosing and managing conflicts of interest.

The UNSW *Conflicts of Interest Disclosure and Management Procedure* sets out the steps for declaring certain private interests and identifying, disclosing and managing a conflict of interest.

The *Australian Code for the Responsible Conduct of Research* guide for *Disclosure of interests and management of conflicts of interest* sets out best practice in the context of research.

Importantly, failure to identify and properly manage conflicts of interest can cause serious and lasting reputational harm to UNSW, to the detriment of students, employees, alumni and our business relationships.

6. Confidentiality of disclosure

Personal information disclosed as part of compliance with this Policy and the *Conflict of Interest Disclosure and Management Procedure* will be managed in accordance with the UNSW *Privacy Policy*. Disclosure of a conflict of interest may create a risk of disclosing confidential information belonging to a third person. Employees who are concerned about the disclosure of third-party confidential information should seek advice assistance from the UNSW Legal & Compliance Office.

7. Reporting suspected conflict of interest

Concerns over conflicts of interest may be reported through the *Complaints Management and Investigation Policy and Procedure* or the *Public Interest Disclosure (Whistleblowing) Policy and Procedure*.

Accountabilities	
Responsible Officer	Chief People Officer
Contact Officer	Lead Human Resources Business Partner
Supporting Information	

including:

Legislative Compliance